



**City of Tucson
Police Department
Alarm Unit**

**Alarm Agent
Checklist**

FOR ALARM AGENT APPLICATION

- _____ Alarm Agent License Application.
- _____ Proof of Age (each controlling person must submit a clear copy of a valid Driver's License or other governmental issued identification with a picture).
- _____ Must submit one set of fingerprints for background check.
- _____ Submit two (2) current photographs – that are 2" x 2".
- _____ City of Tucson Occupational License
- _____ \$70 Alarm Agent Application Fee—**Payable to the City of Tucson**
\$20 Alarm Agent Renewal Fee—**Payable to the City of Tucson.**
\$24 Background Investigation Fee—**Cashier's Check or Money Order only payable to the Arizona Department of Public Safety.**

Return the application, all documentation and the applicable fees in person or by mail. All the above Information must be complete or your packet will not be considered and will be returned.

In Person:

**City of Tucson—Finance Dept
255 West Alameda
1st Floor-West
Tucson, AZ 85701**

Mail To:

**City of Tucson
Revenue Division—License
PO Box 27210
Tucson, AZ 85726-7210**